



**October 5 - 7, 2011 Scottsdale, Arizona**

**Be our guest!**

**We cordially invite you to our Annual Meeting**

As our GUEST you will have the opportunity to become familiar with our organization and to personally meet the management of the 20 plus independent audit and engineering service companies that form our national group. In addition, you will be able to attend all parts of our agenda with the exception of the “board” and “member” meetings.

As a GUEST there will be no obligation beyond your direct room cost and meals. All that we request of you is the completion of our Registration Form for confirmation that you are a management professional or owner in our industry and meet the bylaws of our association.

NAIIAE is a fantastic association and we look forward to you joining us at this very exciting meeting.

Sincerely,

**Ed Ebner, CIC, APA - President, NAIIAE**

### **Registration**

For additional information or a Registration Form, please contact:

RJ Carr, Membership: [rcarrjr@mtinspections.com](mailto:rcarrjr@mtinspections.com)

Ed Ebner, President: [edebner@ebcoinc.com](mailto:edebner@ebcoinc.com)

### **Agenda**

#### **Wednesday, October 5th**

Board Meeting: 2:00 pm - 5:00 pm (Members Welcome)

Welcome Reception at the Langer Home: 5:00 pm - Open

#### **Thursday, October 6th**

Breakfast (any of the hotel restaurants at member discretion but we try to eat together as Members and Guests)

Open Meeting with speaker, Julie Procia: 9:00 am - 11:30 am

Lunch (any of the hotel restaurants at member discretion but we try to eat together as Members and Guests)

Open Meeting with speaker, continued: 1:00 pm - 4:00 pm

Open Bar reception: 5:00 pm - 6:00 pm

Dinner, J&G Steakhouse (reserved private area at hotel): 6:30 pm - 9:00 pm

### **Friday, October 7<sup>th</sup>**

Breakfast (any of the hotel restaurants at member discretion but we try to eat together as Members and Guests)

Open Meeting with speaker, A.J. Lindemann: 9:00 am - 10:45 am

Member Meeting: 11:00 am - 12:00 pm

## **Speakers**

### **Thursday, October 6<sup>th</sup>**

#### **Julie Proscia, Partner, SmithAmundsen**

Julie is a partner in SmithAmundsen's St. Charles, IL office and a member of the firm's Labor and Employment Practice Group. Julie concentrates her practice in both employment litigation and traditional labor issues. She has extensive experience representing employers in federal, state and administrative venues, including a trial practice at the Illinois Human Rights Commission, National Labor Relations Board and Department of Labor. Her trial experience ranges from discrimination and retaliation to non-competition / non-solicitation, wage, hour and unfair labor practices issues. Julie also actively assists employers and human resource professionals in the legal pitfalls of the employment relationship including the hiring process, policies and procedures, employee handbooks, employment agreements and the termination / separation process.

This year discussions will center on employment hiring, termination, job descriptions and performance evaluations. As many of you know, the presentation will be casual and will include additional topics as expressed by the group (ask your questions!).

### **Friday, October 7<sup>th</sup>**

#### **Aloysius J. (A.J.) Lindemann, CBP, CCP, GRP, Sphrlindemann Consulting Group**

A.J. has written numerous articles and professionally shared his expertise world-wide. Attached find two articles for the HR Letter dealing with Human Resource / Management and Running Effective Management.

Discussions will center on how to stream-line your management and provide the best leadership possible. Again this will be an open discussion along with the opportunity to present personal questions. You cannot afford to miss this very special opportunity to meet and listen to this outstanding Human Resource representative.

## **Accommodations**

This year's meeting will be held at The Phoenician ([www.thephoenician.com](http://www.thephoenician.com)) in Scottsdale, Arizona. We have secured fantastic accommodations for a base room rate of \$269 versus a direct rate of \$419.